

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2013 - 14

I. Details of the Institution

1.1 Name of the Institution

Wilson College

1.2 Address Line 1

Seaface Road

Address Line 2

Chowpatty

City/Town

Mumbai

State

Maharashtra

Pin Code

400 007

Institution e-mail address

wilson.college@gmail.com

Contact Nos.

022-42134301/2/3

Name of the Head of the Institution:

Dr. V. J. Sirwaiya

Tel. No. with STD Code:

022-42134300

Mobile:

9819433592

Name of the IQAC Co-ordinator:

Shehernaz Nalwalla

Mobile:

9820836376

IQAC e-mail address:

wilson.college@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

BC/57/RAR/47
November 30, 2011

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	---	2004	2009
2	2 nd Cycle	A	3.10	2011	2016
3	3 rd Cycle	-----	-----	-----	-----
4	4 th Cycle	-----	-----	-----	-----

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC in May 2012)

i. **AQAR 2012-2013 submitted to NAAC on 23/12/2015**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BMM, BSC.IT,

1.11 Name of the Affiliating University (for the Colleges)

Mumbai University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University **NIL**

University with Potential for Excellence **NIL** UGC-CPE **NIL**

DST Star Scheme **NIL** UGC-CE **NIL**

UGC-Special Assistance Programme **NIL** DST-FIST

UGC-Innovative PG programmes **NIL** Any other (Specify) **NIL**

UGC-COP Programmes **NIL**

2. IQAC Composition and Activities

2.1 No. of Teachers	09
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	00
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	NIL
2.7 No. of Employers/ Industrialists	NIL
2.8 No. of other External Experts	03
2.9 Total No. of members	16
2.10 No. of IQAC meetings held	02 +08 WITH INTERNAL MEMBERS

2.11 No. of meetings with various stakeholders:	No.	09	Faculty	04				
	Non-Teaching Staff	04	Students	01	Alumni	---	Others	---

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. = International National State Institution Level

(ii) Themes

1. International Seminar: (Hindi Department) : 'Pravasi Awam Samakaleem Hindi Katha Sahitya'
2. National Seminar: (Chemistry Department) : 'New Vistas in Chemistry'
3. Institutional Seminar (Collaboration with Jai Hind College) : 'The Extra Mile- In Search of Excellence'
4. Workshop: Philosophy Department and Board of Studies Mumbai University- Syllabus Review and Revision.
5. Workshop: with IGM (Corporate Training Programme) on 'Interactive Developmental Session for Mentors'

2.14 Significant Activities and contributions made by IQAC

- Major renovation-College building, hostels
- Joint Seminar with Jai Hind College
- Certificate Courses introduced- Heritage Management& Conservation , Secure Computer User
- An Environment Awareness Day was held and day long activities were organised.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action (2012-2013)	Achievements(2013-2014)
1.Commemorating 125 years of College Building (Heritage structure)	1. Repair and Renovation of College building and hostels for better facilities and comfort of student residents.
2. Initiation of students into practice of good citizenship	2. Voters Enrolment on campus created awareness about political rights and responsibility among young potential voters. - Opening of the Rotract Club
3.Environment Awareness	3. - Students performed street play with Environment Conservation as a theme. - The Student Council and NSS organised a cleanliness drive on campus. -Dr. U. Sarkar (Kirti College) conducted a workshop on Bottle Gardening -A demonstration on Recycling by Prof. Meghana Gore -Poster making and debates for students to articulate their views.
4. ICT enabled Testing System	4. Carried out successfully. Better use of IT facilities in college. Saved time in terms of planning, execution and result declaration. Systematised the evaluation process.
5. Health Awareness Programmes And Well-Being	5. -NSS organised a AIDS Awareness Week with talks, competitions and other activities . Red Ribbon Club formed -WDC organized a Hepatitis Check-up for Women Students -WDC and NSS organised a One Day Medical Health Check Camp on campus. -Workshop on First Aid for students - Two self- defence workshops were organised. -Workshop on Dyslexia Awareness

Plan of Action (2012-2013)	Achievements(2013-2014)
<p>6. Enhancing Certificate Courses and adding more courses</p> <p>7. Exposure to Government Systems and Mechanism</p> <p>8. Infrastructure Improvement</p>	<p>6. - Heritage Management and Conservation Course initiated in collaboration with the K.R. Cama Oriental Institute. - Conducted a workshop on Safety in On-line Banking and other Transactions and in the Use of Internet and Mobiles. Certificate Course on the Stock Market - Technical Analysis (Basic Level) in collaboration with Knowledge Mould.</p> <p>7. -The college sent students selected by Milind Deora Foundation for a Parliament Visit in October 2013. - A visit to the Vidhan Sabha was arranged for the students. - Political Science students visited Ralegaon Siddhi and had a session with the Sarpanch.</p> <p>8. Liaison with other colleges and appealed to the University to allow students the choice of dropping a second language and opting for another. This benefitted students from other states/countries as well as the dyslexic, visually challenged and hearing impaired students.</p>

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken **N.A.**

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	05	-	-	-
PG	04	-	-	-
UG	05	-	-	-
PG Diploma	-	-	-	-
ARTS	1. Economics 2. English 3. Marathi 4. Marathi 5. Philosophy 6. Political Science 7. Psychology 8. Hindi (till SYBA) 9. BMM			
SCIENCE	1. Botany 2. Biotechnology 3. Chemistry 4. Computer Science 5. Mathematics 6. Microbiology 7. Physics 8. Zoology 9. B.Sc (IT) 10. Management Studies			
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	04	03	07	-
Others	-	-	-	-
Total	18	03	07	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS / **Core** ✓ / Elective **option** ✓ / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG 05 + PG 01 (By papers)
Trimester	-----
Annual	-----

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

TY Syllabi was updated for all Faculties

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
61	36	24	----	01

2.2 No. of permanent faculty with Ph.D.

24

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

27

41

20

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	19	01
Presented papers	11	17	-
Resource Persons	01	06	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**Use of a variety of teaching aids: OHP, Maps, Music, Films, etc.
Encouraging students to participate in workshops, taking them for regular industrial visits, excursions, and to local places related to their subjects and syllabi.**

2.7 Total No. of actual teaching days during this academic year

18

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Online Test

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06

02

01

2.10 Average percentage of attendance of students

50%

2.11 Course/Programme wise distribution of pass **percentage** (for the year 2013-2014)

Sem V							
Title of the Programme	Total no. of students appeared	Division					
		O Grade Distinction	A Grade Ist class	B Grade IInd class	C Grade Pass Class	D Grade	E Grade
TYBA	93	5.38%	23.66%	24.73%	17.20%	12.90%	0.00%
TYBSc	90	2.22%	25.56%	33.33%	5.56%	0.00%	0.00%
TYBMS	59	0.00%	23.73%	22.03%	8.47%	0.00%	15.25%
TYBMM	59	30.51%	33.90%	20.34%	1.69%	0.00%	15.25%
TYBSc. IT	48	4.17%	43.75%	25.00%	10.42%	0.00%	0.00%
TYBSc. Biotech	29	13.79%	55.17%	17.24%	0.00%	0.00%	0.00%
TYBSc. CS	28	0.00%	7.14%	39.29%	25.00%	3.57%	0.00%
MSc	30	-----	33.33%	40%	-----	-----	-----
Sem VI							
Title of the Programme	Total no. of students appeared	Division					
		O Grade Distinction	A Grade Ist class	B Grade IInd class	C Grade Pass Class	D Grade	E Grade
TYBA	93	6.45%	16.13%	26.88%	21.51%	13.98%	1.08%
TYBSc	88	4.55%	28.41%	34.09%	10.23%	0.00%	0.00%
TYBMS	59	0.00%	33.90%	20.34%	16.95%	3.39%	8.47%
TYBMM	59	30.51%	33.90%	20.34%	1.69%	0.00%	0.00%
TYBSc. IT	48	2.08%	35.42%	18.75%	6.25%	2.08%	0.00%
TYBSc. Biotech	29	13.79%	55.17%	17.24%	0.00%	0.00%	0.00%
TYBSc. CS	25	0.00%	4.00%	12.00%	32.00%	16.00%	0.00%
MSc	35	-----	40%	49%	-----	-----	-----

***NOTE: The First, Second and Third positions in TYBSc Microbiology at the University Level Examinations were held by students from the Wilson College Microbiology Department.**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Results Analysed and Discussed. And syllabus allocation, teaching methodology Revised as per requirement.
- Extensive TAQs are prepared to obtain comprehensive feedback from students with regards to subject teaching, use of teaching aids, evaluation methods, learning outcomes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	01
HRD programmes	-
Orientation programmes	03
Faculty exchange programme	-
Staff training conducted by the university	01
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	03
Others	-----

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	11	05	-----
Technical Staff	30	20	08	-----

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Information on circulars (UGC) and (University) displayed.
Teachers encouraged to participate, duty leave given.
Revamping of Laboratories, adding books to library.
Students encouraged to write papers and participate.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	02 (2011-14)	-	----
Outlay in Rs. Lakhs	-	23,77,100	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	54	01	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	02	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects (2)	July 2011-14	UGC	23,77, 100	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	01	---	----	01
Sponsoring agencies	Seminar by Hindi Department on 'Pravasi Awam Samakaleen Hindi Katha Sahitya' Sponsored by College and Sponsorships	Seminar by Chemistry Department on 'New Vistas in Chemistry' Sponsored by Royal Society of Chemistry	----	---	A Joint seminar with Jai Hind College on 'The Extra Mile... In Search of Excellence'

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaboration International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	-	02	-	-	-	-

3.18 No. of faculty from the Institution

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

National level	<input type="text" value="NA"/>	University level	<input type="text" value="NA"/>	State level	<input type="text" value="NA"/>
		International level	<input type="text" value="NA"/>		

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="13"/>		
NCC	<input type="text" value="Nil"/>	NSS	<input type="text" value="06"/>	Any other	<input type="text" value="Nil"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. St. Andrews House:

- a) Andrews' Vision Centre support and activities for visually challenged students.

2. Student Council

- a) Voter Registration Campaigns "Operation Black Dot" and 'I Vote for Better India'

3. B.M.S.

- a) STREE – She Matters – an initiative to spread Awareness About Cervical Cancer
- b) Muskaan – Students spent Valentine's Day with the children of Regina Pacis Orphanage.

4. B.M.M.

- a) Student Campaigns: 'Dunk the Junk' to collect garbage from public places, 'Aadat Todo' to support Anti-smoking, 'Oye Pange Na Le' to highlight Eve Teasing, 'Baja Mat' against Honking.
- b) The students collected clothes, books, footwear and cash for the NGO GOONJ

5. N.S.S.

- a) Teaching underprivileged children at All Saints' Church.
- b) Joint projects with the NGOs – SOSVA, SUNBEAMS and CANKIDS
- c) Two Blood Donation Camps organised in Collaboration with HDFC Bank and Saifee Hospital.
- d) Walkathon organised by Mumbai Traffic Police on Road Safety.
- e) Anti –tobacco Campaign by the Ngo SHOUT
- f) Volunteers helped Mumbai Police monitor any suspicious activity around Chowpatty areas during the Ganpati Immersion.
- g) A 'Help Free India' camp for Hepatitis Awareness.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.5	-	-	-
Class rooms	31	-	-	-
Laboratories	12	-	-	-
Seminar Halls	03	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	03	-	UGC	-
Value of the equipment purchased during the year (Rs. in Lakhs)	4,15,670	-	UGC	-
Others	-	-	-	-

4.2 Computerization of administration and library

YES

Library: Bar Coding, Library Book Data and Access

Office: Student Data, Gen Administration, Admission, Fees, etc.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8443	29161.00	322	35871.00	8765	65032.00
Reference Books	71014	394998.00	292	238600.00	71152	633598.00
e-Books	-	-	-	-	-	-
Journals	55	64779.00	50	64137.00	105	128916.00
e-Journals	-	5000.00	-	5000.00	-	10000.00
Digital Database	-	-	-	-	-	-
CD & Video	510	-	04	-	514	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55	03	Yes	18	Nil	08	13	-
Added Replaced	15	-	-	-	-	05	05	-
Total	70	03	-	18	-	13	18	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<p>No. of Depts = computers + 4 extra Excel Programme Worksheet for Data Entry in the College Office Biometric Attendance for Staff Area coverage for CCTV increased College Website Updated Tally System installed for Accounts Office Censys used for tax/arrears calculation Cash Counter and Verifier Instrument installed.</p>
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4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	Nil
iii) Equipment	1,92,1625/-
iv) Others	Nil
Total :	1,92,1625/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The College provides an updated, detailed prospectus for aided and unaided courses to students at time of admission.
2. Reprographic facilities
3. Counselling Services
4. Grievance Redressal ,
5. Dean of Students, Dean of Women Students
6. Exam orientation meeting
7. Notices are displayed pertaining to academic, financial, curricular and Student Support matters.
8. Extending help to the visually challenged students.
9. Additional help to students with learning disabilities
10. The three hostels – one for girls and two for boys provide comfortable, safe and affordable lodging and boarding to out of station students.
11. The Mentor System provides support and guidance to all students who wish to avail of personalized assistance from their teachers/mentors.

5.2 Efforts made by the institution for tracking the progression

1. Department Records.
2. Parent teacher Meetings.
3. Mentor Meetings.
4. Placements.
5. Career Counselling.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1821	66	09	-

(b) No. of students outside the state

400

(c) No. of international students

01

	No	%
Men	913/1966	

	No	%
Women	1063/1966	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1643	72	27	102	06	1850	1747	65	43	86	08	1949

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Civil Services Centre

No. of students beneficiaries

25

5.5 No. of students qualified in these examinations

NET Nil SET/SLET Nil GATE Nil CAT Nil
 IAS/IPS etc Nil State PSC Nil UPSC Nil Others Nil

5.6 Details of student counselling and career guidance

Personal Counseling: About 75 students
Developmental Programmes: About 112 students

No. of students benefitted

187

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	60		41

5.8 Details of gender sensitization programmes

Women's Development Cell: 2 Self Defense Workshops
 Women's Development Cell: Workshop on Women's Health
 NSS: Volunteers attended session on Women's Safety and Empowerment by Akshara (NGO) at K.C. College

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **65** National level **06** International level **Nil**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **04** National level **02** International level **Nil**

Cultural: State/ University level **04** National level **02** International level **Nil**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution Mutual Aid and Prizes	51	1,09,500 1,35,000
Financial support from government of Maharashtra	58	5,54,058
Financial support from other sources	All	96,200
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level **Nil** National level **Nil** International level **Nil**

Exhibition: State/ University level **Nil** National level **Nil** International level **Nil**

5.12 No. of social initiatives undertaken by the students **02**

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: To provide liberal education that is holistic and inclusive.

MISSION: To produce intellectually well-trained, morally upright, socially conscious, and spiritually oriented men and women

6.2 Does the Institution has a management Information System

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Teachers are encouraged to be on Syllabi framing committees, attend syllabus change workshops.
2. Certificate Courses are conducted in emerging areas.

6.3.2 Teaching and Learning

Blended learning is encouraged where traditional time tested chalk and board teaching methods are supplemented by:
Organising Seminars and Industrial Visits for students
Encouraging students to avail of the Book Bank, Department Libraries
Industrial Visits
Organising visiting faculty and guest lectures
Updating the book bank
Maintaining Department Libraries

6.3.3 Examination and Evaluation

We follow the format prescribed by the University.

6.3.4 Research and Development

Undergraduate students are encouraged to attend seminars and make presentations in class.
At the post graduate level, research is an integral part of MSc programmes
Staff members avail of FIP and duty leave is given to teachers participating in seminars and conferences.
Several teachers are part of syllabi framing committees

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:

1. Four Personal Computers and Server purchased.
2. SLIM21 – New Library software installed.
3. Bar Coding of books initiated.
4. Open shelf, mini display, library sessions, library orientation programmes and display of new books is done to facilitate the use of the library and encourage students to see it as a useful resource.

6.3.6 Human Resource Management

For Students:

1. CEP – Personality Development and Career orientation and placements for students
2. ANDREWS VISION CENTRE – Academic and Financial assistance to visually challenged students
3. COUNSELLING CENTRE – On campus support, counselling and soft skills workshops for all students
4. PLACEMENT CELL – Liaison with corporates and industries for placements, internships and orientation sessions

For Staff:

1. The Staff Tea Club provides a forum for social interaction, discussion and other team building activity.
2. Staff who excel are felicitated at the Annual Prize distribution.
3. Informal assistance of cash and kind is given to non-teaching staff when required.
4. The Student Council organises a formal function to felicitate and appreciate teachers on Teachers' Day.

6.3.7 Faculty and Staff recruitment

The college follows guidelines as per UGC and Mumbai University guidelines.

6.3.8 Industry Interaction / Collaboration

1. The BMS programme and the Co-operative Educative Programme – Students are encouraged to take up internships in the summer break.
2. Companies conduct on campus interviews and give placements, they also conduct workshops and training sessions for recruitment.
3. Regular Industrial Visits are a part of academic experience for students in most departments.

6.3.9 Admission of Students

Standard procedure followed.
Facility to fill online form,
Counselling facility available.
Extensive Orientation and induction Programme conducted.

6.4 Welfare schemes for

Teaching	-----
Non teaching	Financial aid to their children
Students	Mutual Aid Fund/Christmas Scholarship Insurance

6.5 Total corpus fund generated **1,6,75,000**

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes **NA** No **NA**

For PG Programmes Yes **NA** No **NA**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Contribute as Resource persons for CEP/Nature Club/ Departments.
Have provided financial assistance and facilitated placements/internships

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

Developmental Programmes are in the form of inputs of a varied nature:

1. Workshop on Internet and Mobile Safety for Non-teaching staff.
2. A picnic for non-teaching staff was organised to foster camaraderie.
3. A formal farewell is organised by the college to recognise services rendered to the institution.
4. The College advances salaries at time of need such as medical contingencies or festivals.
5. Flexi work hours and adjustments are permitted at the discretion of the Principal, when required for the non- teaching staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Garden Committee- makes efforts to maintain greenery on campus.
Regular efforts to make the campus litter and plastic free

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Starting new certificate Courses
Upgrading hostel facilities
Programmes like the Orientation Programme, Co-operative Educative Programme and Nature Club are revised and more updated features are added

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The Staff Council has meetings twice a year, detailed reports from Departments, Committees, hostels and their various extra and co-curricular activities are discussed and evaluated. Suggestions for improvement are made and implemented in the following year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The promotion and facilitation of ecological related Issues through programmes for students.
Several programmes for student benefit that is strengthened and adapted for their needs.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Regular clean-ups conducted in Sanctuaries and Wilderness areas
Conduct education activities/ environment awareness programmes for students and teachers in schools.
Organized Green Day – Events related to environment related issues

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

While no formal SWOC analysis was done, informal feedback, analysis and change of strategy are ongoing.

Meetings with Departments, HoDs, LMC and Management provide a fore for this.

8. Plans of institution for next year

A Festival of Peace to institutionalize Peace Day as an annual event
The second round of a joint seminar with Jai Hind College
NSS to organise a programme for waste management and recycling for the college.
A collaborative Local Culture Course to continue

Name Shehenaaz Nalwalle

Name Dr. V. J. Sirisaiya

S. R. Nalwalle

Dr. Sirisaiya.

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ACADEMIC CALENDAR 2013- 2014

JUNE

10th - College re-opens. Staff Meeting

11th - Additional Exams Sem II & IV

26th - Student Council - Anti Drug Abuse Day – Street Play

JULY

3rd - NSS Orientation Programme

5th - Chemistry Dept. Freshers' Party

5th - ATKT Exams

17th - Economics Dept. -Talk by Prof. M. Shetti on 'Developing Concentration Skills' And film screening "A Beautiful Mind'

17th - Chemistry Dept. Talk by Ms. Avani Solomonraj on ' Cell Chemistry'

17th - I.T. Dept Seminar org by SEED Infotech -Career Guidance and Aptitude Tests and Soft Skills.

19th – 21st – Polaris BMM Festival

26th - I.T. Dept.-Seminar on 'Basic Concepts of Ethical Hacking'.

26th - I.T. Dept.- Basic Certificate Course on 'Information Security'

27th - Environmental Day Programme

27th - BMS Dept. Zombie Walk. Hope Initiative Against Hunger.

29th - Marathi Wangmaya Mandal Inauguration

Microbiology Dept.- Freshers' Party

31st - Installation of Repainted Portrait of Dr. John Wilson at Durbar Hall, Asiatic Society.

AUGUST

1st - Marathi Department - Lecture on Journalism as a Career Opportunity' by Ashwin Bapat (ABP Majha Channel)

2nd - History Society Inauguration

2nd - 3rd – Student Council –Workshop on First Aid

3rd – Centre for Civil Service – Employability Skill Enhancement Programme

Inauguration

- 3rd - Marathi Mandal - Kalawishkar Competition Series**
- 5th- Women's Development Cell and Student Council – Workshop on Self- Defense**
- 6th – Peace Day – AV Room Programme**
- 7th - Dept. Of Chemistry - Talk by Prof. Dr. R.T. Sane, 'National Facility for Biopharmaceuticals'**
- 9th – Holiday Eid**
- 10th- Marathi Department - Dr. M.M. Altekar Memorial Debate Competition.**
- 14th - Freshers' Night for FYBA.**
- 14th- English Dept. Visit to American Centre Library.**
- 15th – Independence Day Flag Hoisting and Cultural Programme**
- 21st - Physics Dept. Collaboration with BARC seminar 'Empowering India through Atomic Energy'**

- 24th - Microbiology/Biotech Dept. Biomosaic 2013**
- 24th – 25th – Student Council – Debate and Quiz Contests**
- 26th – Student Council/Cultural Centre– Women's Equality Day: Talk by Ms. Dolly Thakore**
- 26th-28th - Department of Philosophy- Gnosis- Philosophy Week Events**
- 27th – Rainbow Musical and Dinner**
- 29th – Holiday Parsi New Year**
- 30th- WDC-NSS – Health Check –up for Girl Students**

SEPTEMBER

- 3rd – NSS – Blood Donation Camp**
- 5th – Teachers' Day Celebrations Programme**
- 9th – Holiday – Ganesh Chaturthi**
- 10th & 14th – Online Internal Tests**
- 14th - Hindi Diwas Celebrations.**
- 18th – Holiday – Ganpathi Visarjan**
- 20th – Philosophy Department – Syllabus Revision Workshop**
- 26th – Peace Day – Session in AV Room**
- 28th Chemistry Department -National Seminar on 'New Vistas in Chemistry'**

OCTOBER

2nd – Holiday Gandhi Jayanti

1st- Semester Exams begin

17th Semester Exams end

NOVEMBER

1st – Diwali Vacation

25th – College Reopens

28th - Microbiology Dept. TYBSc visit to Advanced Centre for Treatment, Research and Education in Cancer.

DECEMBER

1st- 6th – NSS –Aids AwarenessWeek Activities

2nd – Founder’s Day. Chapel Service

5th Inauguration of Certificate Course in Heritage Management & Conservation

9th – Pro- Vice Chancellor’s Visit to College

9th – Andrew’s Vision Centre – ‘Third Eye’ Programme

11th – Goonj Outreach Programme

13th – Student Council – Seminar on Options on Studying Abroad

13th – Staff Student Academy – Talk by Jerry Pinto on ‘Inclusiveness’

13th – Chapel Christmas Programme

16th - Hindi Department Prize Distribution

16th – 22nd – NSS Annual Camp

18th – Sports Heats

20th – Annual Sports Day

21st – Christmas Party organized by Student Council

24th to 1st January – Christmas Vacation

25th – 31st –Nature Club Camp – To Kutch

JANUARY

2nd – College reopens

6th - Hindi Department -International Seminar ‘Pravasi awam Samakaleen Hindi Katha Sahitya’

6th - I.T. Dept. Valedictory Function for Basic Course in Information Security.

8th & 9th – Ole College Festival

14th – Holiday Eid

16th - Economics Department - Workshop on ‘Investing in Mutual Funds’

17th - 19th - Zoology Dept. Field Trip to Dhapoli and Harnai.

18th – Alumni Association Meet and Dinner

20th - 25th - Dept. Of Botany - FYBSc excursion

23rd – Campus Placement Drive – by Crimson Interactive Pvt. Ltd

26th – Republic Day Flag hoisting ceremony

27th - Marathi Department Prize Distribution.

31st - (2nd Feb) Physics Dept. Camp

1st – 31st - BMS Dept. Cervical Cancer Awareness Programme.

FEBRUARY

1st – Annual Prize Distribution

4th – Pandita Ramabai Hostel Annual Day

4th-7th – Online Internal Tests

8th – St. Andrew’s House Annual Day

12th – Graduating Ceremony and Farewell.

12th – Mackichan Hall Annual Hostel Day

13th - Inauguration of Wilson Rotract Club

13th - Valedictory Function for Certificate Course in Heritage Management.

13th - BMS Dept. Muskaan Spread Smiles Initiative.

13th – Wilson Rotract Club Inauguration

18th - Chemistry Dept. Farewell Party for TYBsc amd MSc students

18th - Physics Dept. - Lecture by Mr. A. Dhar on ‘Geomagnetism and India’s Contribution to Antartica’

19th – Holiday Shivaji Jayanti

21st - Chemistry Dept. - Talk by Dr. Z.R. Turel on ‘Nuclear Energy for Peaceful Purposes’

25th – Retiring Staff Farewell

26th - Collaborative IQAC seminar with Jai Hind College

27th - Holiday - Mahashivratri

28th - Visit of Governor General of Canada

28th – Mentor System – Workshop: ‘Interactive Developmental Session for Mentors’

MARCH

12th - Chapel Thanksgiving Service – 125th Year of the College Building

12th - Economics Dept. TY farewell

01st - Exams Start

14th -Exams Finish

15th - Co-operative Educative Programme 14 Inauguration

17th - Holiday- Holi

31st – Holiday –Gudi Padwa

APRIL

8th – Holiday – Ram Navami

14th – Holiday – Ambedkar Jayanti

18th – Holiday Good Friday

19th - Co-operative Educative Programme 14 - Valedictory

30th -Last working day.

Annexure I (Q.No. – 7.3)

Promotion and Facilitation of Ecological Related Issues for Students

- Students perform street play on environment conservation to create awareness.
- The student council and NSS organised a cleanliness drive on Campus.
- A session demonstrating recycling by Prof. Meghana Gore.
- Students made posters and has debates to express their views on environment conservation.

Annexure ii (Q.No. – 7.3)

Programmes for Student Benefit Strengthened and Adapted for their Needs

- Opening of Rotract Club.
- Voters enrolment on campus.
- Systemise the evaluation process for quicker and error proof result.
- Workshops for students.
 - 1) Hepatitis Checkup for women students.
 - 2) One day Medical Check-up on campus for all students.
 - 3) First Aid Workshop.
 - 4) Two Self-Defence workshops for students.
 - 5) Workshop on Dyslexia Awareness.
 - 6) Workshop on On-line Safety in Banking