

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

NAAC

VISION

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION

- ☞ To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;*
- ☞ To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;*
- ☞ To encourage self-evaluation, accountability, autonomy and innovations in higher education;*
- ☞ To undertake quality-related research studies, consultancy and training programmes, and*
- ☞ To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*

Value Framework

To promote the following core values among the HEIs of the country:

- Contributing to National Development*
- Fostering Global Competencies among Students*
- Inculcating a Value System among Students*
- Promoting the Use of Technology*
- Quest for Excellence*

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Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions

Introduction

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

The guidelines provided in the following pages will guide and facilitate the institution in the creation and operation of the Internal Quality Assurance Cell (IQAC). The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation it can inculcate in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies to remove deficiencies and enhance quality like the "Quality Circles" in industries.

Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) The relevance and quality of academic and research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of evaluation procedures;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

Functions

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters of higher education;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Development of Quality Culture in the institution;
- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

Benefits

IQAC will facilitate / contribute

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;

- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning;
- d) Act as a dynamic system for quality changes in HEIs;
- e) Build an organised methodology of documentation and internal communication.

Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One member from the Management
5. One/two nominees from local society, Students and Alumni
6. One/two nominees from Employers /Industrialists/stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- ◆ It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware

of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.

- ♦ It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.
- ♦ The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

The role of coordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior person with expertise in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is preferable that the coordinator may have sound knowledge about the computer, its various functions and usage for effective communication.

Operational Features of the IQAC

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for "education" is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning.

The coordinator of the IQAC and the secretary will have a major role in implementing these functions. The IQAC may derive major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad-based to facilitate institutions towards academic excellence and institutions may adapt them to their specific needs.

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality

Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well quality sustenance initiatives undertaken by them.

The Annual Quality Assurance Reports (AQAR) may be the part of the Annual Report. The AQAR shall be approved by the statutory bodies of the HEIs (such as Syndicate, Governing Council/Board) for the follow up action for necessary quality enhancement measures.

The Higher Education Institutions (HEI) shall submit the AQAR regularly to NAAC. The IQACs may create its exclusive window on its institutional website and regularly upload/ report on its activities, as well as for hosting the AQAR.

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail (capuagar@gmail.com). The file name needs to be submitted with Track ID of the institution and College Name or EC number. For example MHCOGN16601-Samudra Arts and Science College, Taliamegu-Maharashtra.doc or EC_32_A&A_143 dated 3-5-2004-Samudra Arts and Science College, Taliamegu-Maharashtra.doc. The Higher Education Institutions need not submit the printed/hard copy to NAAC. The acknowledgements would be sent to the institutions through e-mail.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-2015

1. Details of the Institution

1.1 Name of the Institution

Wilson College

1.2 Address Line 1

Seaface Road

Address Line 2

Chowpatty

City/Town

Mumbai

State

Maharashtra

Pin Code

400007

Institution e-mail address

wilson.college@gmail.com

Contact Nos.

022-42134301/2/3

Name of the Head of the Institution:

Dr.V.J.Sirwaiya

Tel. No. with STD Code:

02242134300

Mobile:

9819433592

Name of the IQAC Co-ordinator:

Shehernaz Nalwalla

Mobile:

9820836376

IQAC e-mail address:

wilson.college@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

BC/57/RAR/47

November 30,2011

1.5 Website address:

www.wilsoncollege.edu

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	-	2004	2009
2	2 nd Cycle	A	3.10	2011	2016
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

20-06-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2011-12 ____ (DD/05/2012)
- ii. AQAR 2012-13 ____ (23/12/2015)
- iii. AQAR 2013-14 ____ (21/03/2016)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) GC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BMM,B. Sc(IT)

1.11 Name of the Affiliating University (*for the Colleges*)

Mumbai University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NIL

University with Potential for Excellence

NIL

UGC-CPE

NIL

DST Star Scheme

NIL

UGC-CE

NIL

UGC-Special Assistance Programme

NIL

DST-FIST

√

UGC-Innovative PG programmes

NIL

Any other (*Specify*)

NIL

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

Nil

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 02 +08 (with internal members)

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching / Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- International Seminar on ‘ Great War and Shaping the Contemporary World’
- State level ---Wilson College continued with the initiative to co hosting IQAC Seminar with Jaihind College. The topic this year was “The Way Forward.... Exploring Excellence”.

2.14 Significant Activities and contributions made by IQAC

- **Wilson College** received the award for the Best College for Innovation for Science Education by the Higher Education Forum of the K.J.Somaiya Trust
- The College played host to **The Hon. Vice President of India Shri Hamid Ansari** as he interacted with the students in a question and answer session. He was accompanied by **Hon. Governor of Maharashtra and Chancellor of the Mumbai University, Shri Vidyasagar Rao and Mr. Subhash Desai , Minister of Industries, Government of Maharashtra**
- Release of a two DVDs set of the digitised books of Dr. John Wilson as well as a three DVDs set of the copies of the Oriental Christian Spectator, a journal edited by Dr. Wilson for over twenty-five years.
- Sustainance of various Certificate Courses
- As 6th August(Hiroshima Day) it is celebrated as ‘Peace Day’ in the college. In 2014 the Centenary of World War - I a 3 day Festival of Peace was arranged from 4th – 6th August 2014. An International Seminar titled ‘Great War and Shaping the Contemporary World’ and a exhibition of photographs and memorabilia were the highlight of the festival.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Green initiatives to be taken up seriously.	1. The College tied up with Stree Mukti Sanghatna to start with recycling of paper. 4,500/ kilos of paper was recycled. Similarly wet waste which is generated in the canteen was composted and manure was obtained for the green areas in the college.
2. It was decided that the Arts faculty has its own Festival, but with a difference.	2. The College has been celebrating 6 th August as Anti-War/Peace Day since the last 30 years. This was institutionalised into the Festival of Peace. This had interesting components like an international seminar, students' paper presentations, cultural events. The theme for the Festival was The Great war and the Shaping of the 21 st Century.
3. Strengthening Collaborations	3. The College continued with its on-going collaborations—like with the Asiatic Society of Mumbai, Institute of Pharmaceutical Education and Research but further collaborated with the Bombay Philosophical Society and the Dept. of Philosophy, University of Mumbai to host the Dr. Ookerjee Memorial Seminar for both students and teachers.
4. Value Education	4. A Society for Moral, Social and Spiritual emphasis was launched and several programmes were held under its auspices. Orientation program for the fresher's and graduation service for the TY students involve chapel service.
5. Digitization of the History of the College.	5. A project that lasted over 10 years finally bore fruit as we were able to release the entire digitised set of the works of our founder Dr. John Wilson and the Oriental Christian Spectator.
6. Greater exposure for students to a variety of ideas	6. Besides the usual guest speakers the College was honoured with the visit by the Hon. Vice President of India, Shri Hamid Ansari. Amongst the other special guests were the Ambassador to Ethiopia, the British Deputy High Commissioner, Acting Consul General of

Plan of Action	Achievements
	Germany, Mr. Shyam Benegal etc
7. Strengthening Outreach	<p>7. Outreach activities were undertaken by Nature Club, AVC, Hostels, Chapel, NSS Unit and depts.</p> <p>Following are the significant ones</p> <ul style="list-style-type: none"> - Flood relief funds for people in Uttarakhand and Kashmir—2014 - The Joy of Giving Week -Contributing clothes and toys to underprivileged. Stationary provided by BMM Dept to tribal students at Tara village - Blood donation camps in collaboration with <ul style="list-style-type: none"> a. St George--11th Sept 2014 108 units of blood collected b. Saifee hospital – 84 units of blood collected -Thallemisima and hepatitis B check up for students ,staff and nonteaching staff -Swacch Bharat Mission –waste paper recycling ,wet waste management project, -Cleanliness drives at campsites Naneghat , Rajmachi, Srivardhan fort Dirty Mumbaikar’s -Campaign Anti drug awareness campaign- Street play with Mumbai Police and Nasha Mukti Abhiyaan -HIV /AIDs awareness campaign -Red Ribbon club -Awareness campaign about the dangers of cyber world -Campaign against child abuse in association with the CRY -The Terry Fox Run – Marathon of Hope – Cancer awareness fund raising campaign.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	05	-	-	-
PG	04	-	-	-
UG	05	-	-	-
PG Diploma	-	-	-	-
ARTS	1. Economics 2. English 3. History 4. Marathi 5. Philosophy 6. Political Science 7. Sociology 8. Psychology (till SYBA) 9. Hindi (till SYBA) 10. BMM			
SCIENCE	1. Botany 2. Biotechnology 3. Chemistry 4. Computer Sc. 5. Mathematics 6. Microbiology 7. Physics 8. Zoology 9. B.Sc. (I.T.)			
Management	Management Studies (B.M.S.)			
Advanced Diploma	-	-	-	-
Diploma	-	-		-
Certificate	03	02	05	-
Others		-	-	-
Total	23	02	05	-

Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core ✓ Elective option ✓ Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG 05+ PG 01 (By papers)
Trimester	-
Annual	-

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

A few Boards of Studies updated a few modules in certain subjects

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	59	36	22	NIL	01Adjunct Professor

2.2 No. of permanent faculty with Ph.D. 21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
36	09	22	--	-	--	--	--	5	0
				-				8	9

2.4 No. of Guest and Visiting faculty and Temporary faculty

15

20

26

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	07	42
Presented papers	16	07	00
Resource Persons	00	00	14

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Several healthy practices are followed by the faculty to make the Teaching Learning process effective. Though by far and large, traditional chalk and board method is used this is supplemented by the use of LCD, maps, music films.

Class discussions, inviting guest speakers, visits, excursions, models all form a part of the teaching process.

Encouraging students to participate in workshops, taking them for regular industrial visits, excursions, and to local places related to their subjects and syllabi

Greater emphasis was given for inculcating research culture in students by encouraging them to participate in UG level research meets like Avishkar, Olympiads

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02	02	06
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2.10 Average percentage of attendance of students 70%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Sem V						
		O Grade	A Grade	B Grade	C Grade	D Grade	E Grade	Pass %
TYBA	119	4.2	21.00	29.41%	14.28%	9.24%	2.5%	78.15%
TYBSc	120	5.0%	29.16%	32.5%	5.0%	0.83%	0.00%	72.5%
TYBMS	59	1.69%	33.89%	22.03%	11.86%	16.94%	13.55%	86.44%
TYBMM	57	0.00%	35.08%	38.59%	12.28%	1.75%	0.00%	87.71%
TYBSc IT	50	18.00%	36.00%	28.00%	10.00%	0.00%	0.00%	92.00%
TYBSc Biotech	34	11.76%	32.35%	23.52%	11.76%	0.00%	0.00%	79.41%
TYBSc CS	27	0.00%	7.40%	18.51%	14.81%	3.70%	3.70%	48.14%
MSc.III Sem	30	--	46.66%	---	26.66%	---	---	

Title of the Programme	Total no. of students appeared	Sem VI						
		O Grade	A Grade	B Grade	C Grade	D Grade	E Grade	Pass %
TYBA	119	4.2%	18.48%	22.68%	29.41%	6.77%	0.84%	82.38%
TYBSc	129	7.75%	40.31%	31.00%	6.20%	1.55%	0.00%	86.81%
TYBMS	59	0.00%	16.94%	23.72%	10.16%	23.72%	0.00%	74.54%
TYBMM	57	0.00%	24.56%	33.33%	19.29%	3.50%	0.00%	80.68%
TYBSc IT	50	18.00%	36.00%	16.00%	2.00%	0.00%	0.00%	72.00%
TYBSc Biotech	34	14.70%	55.88%	20.58%	2.94%	0.00%	0.00%	94.1%
TYBSc CS	27	0.00%	18.51%	22.22%	22.22%	7.40%	0.00%	70.35%
MSc.IV Sem	35		51.42%		37.14%			

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Principal, Management Representatives, senior members of Faculty & , students are part of the IQAC.
2. Results are analysed and where necessary, corrective measures are taken
3. Feedback is obtained from students in the form of TAQs and feedback shared with the faculty
4. Departments prepare the academic plan and collectively, in consultation with other departments, plan the activity so that students get maximum benefit.
5. These activities aim at strengthening the knowledge base of the students as well as give exposure to the real world scenario. Internships at the dept level, ESEP and CEP aim for the same
6. Teachers are encouraged to attend seminars, refresher/Orientation Courses, publish papers

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	01
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others -UGC --Short term course	05

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	05	01	-
Technical Staff	51	19	14	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivating teachers to submit proposals for minor and major research project to funding agencies

- Supporting teachers to participate in Conference and reimbursing registration fees and providing duty leave
- Encouraging teachers to go for FIP to attain PhD
- Motivating teachers to publish papers in journals and publish books.
- Supporting student research projects. Encouraging the students to take part in research based activities like poster and paper presentation like Avishkar.

3.2 Details regarding major projects

MAJOR PROJECTS: 03

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01(CHEMISTRY) 02(MICROBIOLOGY)	UGC-MRP/BARC	--
Outlay in Rs.(Lakhs)	--	39,52,100/-	--	---

3.3 Details regarding minor projects

DEPARTMENT:	Completed	Ongoing	Sanctioned	Submitted
Number	04 (Microbiology)	02(Microbiology)	-	-
Outlay in Rs.(Lakhs)	Rs. 85,000/-	RS. 9,20,000/-		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	48	09	--
Non-Peer Review Journals	--	--	--

e-Journals	01	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects-3	2014-20117	UGC	15,75,000/-	11,75,000/-
	July2011-Dec 2014	UGC	11,03,267/-	10,27,220/-
	July2011-Dec 2014	UGC	12,73,833/-	11,84,380/-
Minor Projects-2	2014-2016	UGC	475000/-	357500/-
	2014-2016	UGC	445000/-	360000/-
Interdisciplinary Projects	NA	NIL	NIL	NIL
Industry sponsored	NA	NIL	NIL	NIL
Projects sponsored by the University/ College 4	2014-2015	Mumbai University	Rs. 85,000/-	Rs. 85,000/-
Students research projects <i>(other than compulsory by the University)</i>	NA	NIL	NIL	NIL
Any other(Specify)	NA	NIL	NIL	NIL
Total			49,57,100/-	41,89,100/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

* Books co-authored

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

	UGC-SAP	<input type="text" value="NA"/>	CAS	<input type="text" value="NA"/>	DST-FIST	<input type="text" value="NA"/>
	DPE	<input type="text" value="NA"/>			DBT Scheme/funds	<input type="text" value="NA"/>
3.9 For colleges	Autonomy	<input type="text" value="NA"/>	CPE	<input type="text" value="NA"/>	DBT Star Scheme	<input type="text" value="NA"/>
	INSPIRE	<input type="text" value="NA"/>		Any Other (specify)		<input type="text" value="NA"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	00	01	01	02
Sponsoring agencies	College	--	Lady Tata Memorial Trust	01 UGC	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

*- **BMS Dept.** - Five years collaboration with OUI- Ontario Universities International.
NOVEMBER 2013 (FIVE YEARS) (2013-2018)
'The Ontario Maharashtra Goa Student Exchange Program'

#

- 2013-14 & 2014-15 collaboration with Zen Technologies for conducting 16 hrs certificate course CSCU Certified secure computer user
- 2015-16 collaboration with EBTS (Enterprise business training solutions) for conducting
A) SAP ABAP (Advanced Business Application Programming course for C.S and IT students. B) For teachers a 6 day hands on workshop on business analytics and presentation techniques using MS Excel. C) For students a 20 hr workshop on Basic Analysis Techniques in MS Excel
- 2015-16, 2014-15, 2012-13 – Asiatic Society of Mumbai (Certificate course : Local Culture)
- 2015-16, 2014-15, 2013-14 – K.R. Cama Oriental Institute, Mumbai.
(Certificate course: Heritage Management)
- 2011-12 – Rajiv Gandhi Institute for temporary studies, Mumbai, UOM, World story telling association. Magic of the word : story telling for ecological conservation and inter-cultural harmony

6. **Philosophy Department:** In memory of the late Dr. S. K. Ookerjee, the Department of Philosophy Mumbai University, The Bombay Philosophical Society and Wilson College got together and initiated the annual Dr. Ookerjee Memorial Seminar for both students and teachers.

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

year

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
5	2	3	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides

Departments	2014-15
Hindi	Dr. Usha Ranawat
Botany,	Dr. Bhaleroa
Chemistry	Dr.D.V.Prabhu, Dr.M.H.Uchil, Dr.S.D.Irani, Dr.S.Z.Bootwala
Microbiology,	Dr.K.Aruna
Zoology	Dr. Ruplekha Ghosh

18 No. Of Ph. D.students registered under them

20

Subjects	Number of students	Names of guide	Names of students	Date of Registration and No.
Hindi	6	Dr.U.Ranawat	Savita V. Nayak,	32/10-01-2014
			Shilpi R.Upadhyay.	33/10-01-2014
			Rekha R. Mishra	34/15-01-2014
			Shikha S Maheshwari	35/15-01-2014
			Vinod Yadav	37/07-02-2014
			Suvarna Khelari	39/12-02-2014
Botany	4	Dr. Bhalerao	Mr. Kelkar Tushar S.	07/09/2009
			Mr. Sagar B. Satpute	16/12/2009
			Mr. Gajbhiye Suraj P.	6/4/2010
			Mrs. Jaybhave Maya M.	16/10/2010
Chemistry	3	Dr. D. V. Prabhu	Mrs. Chetna Rana	38/14-02-2014
	1	Dr. (Mrs.) S. D. Irani	Mrs. Shagufta Ansari	36/ 29-01-2014
	1	Dr. (Mrs.) S. Z. Bootwala	Mr .Ganesh More	06/05/2013-22
Microbiology	5	Dr.K.Aruna	Mrs. A.S.Pendse	26/13-05-2013
			Mrs. Radhika Birmole	23/13-05-2013
			Ms. J. Mascarenhas	24/13-05-2013
			Ms. M. Tariq	25/13-05-2013
			Ms. Z. Syed	27/13-05-2013

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Flood relief funds for people in Uttarakhand and Kashmir
- The Joy of Giving Week -Contributing clothes and toys to underprivileged
- Stationary provided by BMM Dept to tribal students at Tara village
- Campaign against child abuse in association with the CRY 28th July 2014
- The Terry fox run – Marathon of Hope – Cancer awareness fund raising campaign 1st Feb 2015
- TYBMS student engaged sessions for Wilson HighSchool students on Environmental Science and Nature

- Andrew's Vision Centre- A Centre, Supports The Visually Challenged Across the City of Mumbai, In The Support Of The Visually Challenged Continuously Upgrades Technological Support

- Awareness campaign about the dangers of cyber world 21st and 22nd Jan 2015

- Dirty Mumbaikar's campaign-clean up the college campus and adjoining areas.

Nature club builds awareness about environmental issues & undertakes environment conservation activities

Cleanliness drives at campsites ---Naneghat , Rajmachi, Srivardhan fort ,

NSS--The National Service Scheme has become an important tool in sensitizing students and ensuring their direct participation in various social activities in and around the campus.

As a part of Swacch Bharat Mission waste paper recycling ,wet waste management project, Cleanliness drives at campsite, campus were undertaken.

Blood donation camps in collaboration with St George and Saifee hospital

Nasha Mukti Abhiyaan —walk 14th July 2014

Anti drug awareness sessions and street plays in collaboration with Mumbai Police 27th June 2014

HIV /AIDs awareness campaign

Volunteers working with Balbhavan at Charni road.

Volunteers working with Andrew's Vision centre.

Volunteers working and assisting Ganesh immersion at Chowpatty. 8th Sep

New year Eve celebration at Blind Home at Jogeshwari

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.5 acres	-	-	-
Class rooms	31	-	-	-
Laboratories	12	-	-	-
Seminar Halls	03	-	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	03	UGC	-
Value of the equipment purchased during the year (Rs. in Lakhs)		1691332	UGC	-
Others	-	-	-	-

4.2 Computerization of administration and library

- An ongoing process of computerization of administrative network
- Inflibnet facility is provided for the teachers
- Barcoding of library ongoing process.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8755	35871.00	161	25298.00	8916	61169.00
Reference Books	70564	238600.00	269	112139.75	70833	350739.75
e-Books	-	-	-	-	-	-
Journals	55	64137.00	56	85648.00	111	149785.00
e-Journals	-	5000.00	-	5000.00	-	10000.00
Digital Database	-	-	-	-	-	-
CD & Video	648	-	-	-	648	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	136	76	136	15	02	20	31	11
Added	41	30	22	-	-	09	02	-
Total	158	88	158	15	02	25	29	11

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> -Most depts. Have desktops with internet access for use of staff and students - Depts like Maths ,Chemistry,BMS ,BMM have computer component and computer labs are provided to them as per their requirements.Information security and SAP courses organises for CS /IT and other college students -Information security seminar held for teaching and office staff - Most depts. have Whatapp or google group for dissemination of information and alumni interaction -Library uses SLIM21 package from 2013-2014 for better administration, barcoding, deptwise /year wise reports, cataloguing , circulation reports -MIS software being implemented in office for MIS reports, roll call, student data entry done for 13-14 ,14-15

4.6 Amount spent on maintenance:

i) ICT	281,948
ii) Campus Infrastructure and facilities	1,04,47,328
iii) Equipments	22,95,789
iv) Others	136,617
Total :	1,31,61,682

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Student members of the IQAC are encouraged to come out with their views and suggestions for the enhancement of quality of the institution.
- ❖ IQAC provides information about various Student Support Services available at the institution and other levels.

- ❖ To facilitate the needs of the students, a one day Orientation is conducted for the freshers and their parents at the entry level to know the basics of higher education.
- ❖ The faculty members help the student to choose the right course which he should adopt in future. This type of informal career counseling has been of great help.

- ❖ The institution has department-wise faculty advisors for student support and mentoring.
- ❖ Career Guidance and Placement Cell provides guidance and counseling to the students regarding higher studies and employment. •
- ❖ Placement Cell arranges campus interviews for placement in various organizations.
- ❖ The students are encouraged to participate in extra-curricular and co-curricular activities. The college has gymkhana facilities.
- ❖ The students are encouraged to develop and exhibit their skills and talents through various academic events like Biomosaic ,Olympiads and the magazines Wilsonian published by the college.
- ❖ Takes initiatives in rendering Students Support Service through:
 - Prospectus.
 - General Notice Board
 - Library Notice Board
 - Placement Notice Board
 - NSS Notice Board
 - Gymkhana Notice Board

5.2 Efforts made by the institution for tracking the progression

- Every Department of the College maintains student data record which contains contact details of the students. Faculty members of respective Departments generally maintain regular contact with meritorious students to track their progression/ career advancement.
- For slow learners, the faculty offer informal counseling
- Performance of the students is monitored through class tests/ tutorial classes/assignments.
- Parent –teacher meetings are held by most of the departments to update the performance, attendance issues of their wards.
- Result evaluation, Placements, Research paper writing by Students.

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	2115	72	18	---

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1061	48		1144	52

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1747	65	43	86	08	1949	2001	87	14	98	5	2205

Demand ratio 75% Dropout % -6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="Nil"/>	SET/SLET	<input type="text" value="Nil"/>	GATE	<input type="text" value="Nil"/>	CAT	<input type="text" value="Nil"/>
IAS/IPS etc	<input type="text" value="Nil"/>	State PSC	<input type="text" value="Nil"/>	UPSC	<input type="text" value="Nil"/>	Others	<input type="text" value="Nil"/>

5.6 Details of student counselling and career guidance

- The **Counselling centre** was availed by the students for academics related issues like poor concentration, forgetfulness etc. Also Students were counselled about issues related to relationships , psychological and emotional disturbances .
- EMPLOYABILITY SKILL ENHACEMENT program designed to equip students with job readiness skills. Around 30 students comprised the First batch
- THE CO OPERATIVE EDUCATION program aims at developing creativity ,participation skills ,communication skills ,presentation skills, self awareness ,self exploration .
- CEP WORKSHOPS –
 - 1. Dealing with differences ,conflicts and assertiveness
 - 2. Experiential Learning and Competence
 - 3. Social Leadership
 - 4. Stress and Time Management
 - 5. Enhancing Mind Power
 - 6. Raising Standards
- About **13 Organisations** contacted **Placement committee** about various vacancies opportunities
- **TYBMS , Microbiology, Biotechnology** students completed **summer internships** at different institutes and companies
- **Career guidance Workshops and Seminars**
- **Goal setting and Time Management** for TYBA students of English Literature and Sociology by Ms S.Tilak
- Pavan Kumar Sharma from Jamboree held seminar on **Higher Education in Foreign Countries**
- **Ace Overseas education** conducted interactive session on **Educational opportunities abroad.**
- **MBA entrance coaching by MT Educare Ltd**
- **Work Culture in the IT industry** by 2005-2006 alumnus Afik Dadan for Computer Science students
- Seminar on **career guidance** by **SEED Infotech** for FY and SY Computer Science students
- **Going Abroad for studies** conducted by **Kraft Education services guidance**
- An awareness of courses, career options available in Canada conducted by Computrain
- Mobile Web design and its Usability along with aptitude test carried out for FY,SY and TY students of IT dept.
- NIIT conducted awareness drive regarding NITAT (Nat.Industry Targetted Aptitude Test)
- ‘ Embracing the Leader within’Talk by Rev.Mathew Cobb.
- **Entrepreneurial mode of Science Talk by Dr. Bosco Henriques** for SY and TY Microbiology and Biotechnology students
- **Career Guidance session by alumnus Ms. Anushka Dongre** was conducted for Microbiology and Biotechnology students
- **Career guidance seminar involving eminent scientist, professionals from industries and academicians** was conducted by Microbiology and Biotechnology Depts .**Dr. S Mangaokar, Dr. D. Sarnath,Dr. Menon and Dr. Deepak Chakraborty conducted the sessions**

- **NSS Volunteers** attended sessions involving **Team building, developing Leadership qualities ,effective study methods positive self talk meditation**
- **Visits and Excursions to industries, institutes and Exhibitions broadened the career opportunities .**
- Visit to ACTREC ,TIFR ,COM-IT expo, Agricultural university, Udaipur and NMIMS
- Excursion to Pench National Park

No. of students benefitted

700

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
13	150	70	40

5.8 Details of gender sensitization programmes

The Women's Grievance Redressal Committee was constituted in June 2014 , as a mandatory requirement for all work places.

-Women Development Cell with BMM had a workshop on Understanding Sexual harassment conducted by Elsa D'Silva from Safecity

-Session on gender and Discrimination by Ms. Anita Shah

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	200	81,000
1. Student Mutual aid Fund		90,175
2. Annual Cash prizes		43,000
3. Christian Minority Funds		
Financial support from government	39	4,77,871/
Financial support from other sources	All	91600
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: To provide liberal education that is holistic and inclusive.

MISSION: To produce intellectually well-trained, morally upright, socially conscious, and spiritually oriented men and women

6.2 Does the Institution have a management Information System

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Teachers are encouraged to be on Syllabi framing committees, attend syllabus change workshops.
2. Certificate Courses are conducted in emerging areas.

6.3.2 Teaching and Learning

Blended learning is encouraged where traditional time tested chalk and board teaching methods are supplemented by:

Organising Seminars and Industrial Visits for students

Encouraging students to avail of the Book Bank, Department Libraries

Industrial Visits ,screening movies related to subjects

Organising visiting faculty and guest lectures, updating the book bank

Maintaining Department Libraries

6.3.3 Examination and Evaluation

We follow the format prescribed by the University.

Centralised internal class test

6.3.4 Research and Development

Undergraduate students are encouraged to attend seminars and make presentations in class.

At the post graduate level, research is an integral part of MSc programmes

Staff members avail of FIP and duty leave is given to teachers participating in seminars and conferences.

Several teachers are part of syllabi framing committees The college has organized National Level Seminar, Workshop, Lectures to encourage research oriented works not only for the faculty members but also for other institutions.

The college provides all necessary co-operation and assistance to take up minor research project by the faculty members under various funding agencies.

College teachers have access to institutional infrastructure facilities to carry out research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Bar coding of the books in the Library

Updating MIS

6.3.6 Human Resource Management

The aim of the college is to make optimum use of human resource available.
The Governing Body is the apex body which manages the overall human resource development of the college.

6.3.7 Faculty and Staff recruitment

The college follows guidelines as per UGC and Mumbai University guidelines.
Recruitment is done as per standing rules and norms set by the UGC and the State Government.

6.3.8 Industry Interaction / Collaboration

Industrial visits are conducted by almost all departments .This is an annual feature.

- Summer training /internship of students of all classes in renowned organizations like Pepsico industries, NMMedical,Pilot test house ,Reliance industries,Indian Hume Pipe Co.Ltd, Genext Consultants, Kotak Life Insurance ,Tata Consultany services, Alkem laboraties etc.
- Seminars and Workshops are held by some departments where renowned people from various industries are invited to speak.
- Several industries,institutes sponsor college events/festivals
- Placement cell arranges on campus interviews by well known industries/organizations/ institutions for recruitment of graduate students Tommy Hilfiger, Morgan Stanley, LOL,India Forex

6.3.9 Admission of Students

Standard procedure followed. Facility to fill online form, Counselling facility available. Extensive Orientation and induction Programme conducted.

6.4 Welfare schemes for

Teaching	----
Non teaching	Financial aid to their children, Medical emergency fund
Students	Mutual Aid Fund/Christmas Scholarship Insurance

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	No	---
Administrative	No	---	No	---

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Each dept maintains contact details of alumni. The prominent alumni are invited as guest, speakers, and judges for different events. Also information about the development at the industrial fronts, vacancies, summer internships ,industrial visits are many times co-ordinated with the help of the alumni. Alumni have helped with providing financial help to needy students. Alumni also instituted prizes and scholarships .

6.12 Activities and support from the Parent – Teacher Association

Parent teacher meetings are held to update them with their ward's progress regarding academics and co curricular activities.

6.13 Development programmes for support staff

Stress management Workshop.
Health awareness workshop.

6.14 Initiatives taken by the institution to make the campus eco-friendly

To create eco-conscious citizens, sensitize and educate people to become responsible towards environment.

The college promotes environment based projects and research proposals.

Undergraduate and Post graduate students at Microbiology and Biotechnology dept actively involved in projects like

- a. Vermicomposting Nirmalaya from Babulnath temple
- b . Generation of electricity from waste
- c. Biodegradation of hazardous chemicals
- d. Solid waste management of landfill sites

The College tied up with Stree Mukti Sanghatna to start with recycling of paper. 4,500/ kilos of paper were recycled. Similarly wet waste which is generated in the canteen was composted and manure was obtained for the green areas in the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Special grooming sessions and skill development programmes for TY students
- More collaborations across educational institutes for academic growth
- Campus placements and internships for students
- Festival of Peace and Ek rang strengthening bonds across the states

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Increased research culture with publications .
- Employability skill enhancement program
- Reduce, reuse, recycle started with waste paper recycling and wet waste composting with Stree Mukti Sanghathana
- Women Grievance Redressal Committee constituted.
- Students skill enhancement programmes
- Research culture encouraged

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Students skill enhancement programmes
- Research culture encouraged

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Sensitization on environment issues through seminars and talks
- Session on Nuclear safety in India organised by Physics dept .
- Cleanliness drives ---Dirty Mumbaikar's campaign , dog poop issue
- Nature club carried out nature trails and clean up drives at Naneghat, Srivardhan, tungareshwar,Nagla . Various camps organised to highlight environmental issues and bring students close to nature .
- Tie up with Streemukti sanghathana for recycle ,reuse and reduce recourses

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p>SWOT ANALYSIS</p> <p>Strengths</p> <ul style="list-style-type: none">• Large, well planned building at a prime location• Quality faculty dedicated to their profession and good academic ambience• Hostel facilities for outstation students increases the proportion of students seeking admission from outside the state• Active co-operation among all stake holders, management, faculty, non-teaching and technical staff, students, guardians and alumni.• Providing education to students from all spheres of society .• Above average academic performance of students• The institution is recognised for providing quality education <p>Weaknesses</p> <ul style="list-style-type: none">• Lack of space for future expansion <p>Opportunities</p> <ul style="list-style-type: none">• Some of the departments are equipped to open post graduate courses .• Introduction of self financing add on courses <p>Threats/Challenges</p> <ul style="list-style-type: none">• Considerable proportion of the students are from suburbs of Mumbai like Vasai , Virar ,Thana .• Change in the social status and redevelopment in South Mumbai area has led to shifting of entire population to Mumbai suburbs.

8. **Plans of institution for next year**

<p>Under the broad banner of Expanding Intellectual Horizons, various certificate courses/ workshops were conducted.</p> <p>Increase and sustain the research culture.</p> <p>More interdepartmental research .</p> <p>For Advanced Learners special certificate courses and workshops to be introduced .</p> <p>More of student centric issues to be addressed like Cyber Crime and its Prevention, Gender ,Emotional Wellbeing.</p> <p>Introduce Yoga to focus on mental health .</p> <p>Continuing with the focus on health the IQAC and NSS Unit :</p> <p>Strengthen Environmental Awareness Activities</p> <p>Attendance prizes, green soldier prize could be awarded to students who. This created a positive impact on the students.</p>

Name <u>Shekharz Nahwalla</u>	Name <u>Dr. V. J. Sawaiya</u>
<u>S. R. Nahwalla</u>	<u>Dr. Sawaiya</u>
Signature of the Coordinator, IQAC	Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Academic calendar 2014-2015

9 th June 2014	College reopens ,Staff Meeting
3 rd Feb 2015	Hon. Vice president of India Shri Hamid Ansari's visit to the college
13 th August 2014	Alumnus Mr. Sanjay Varma ,Ambassador to Ethiopia,Djibouti and the African Union visited
28 th February 2015	IQAC Seminar " The Way Forward Exploring Excellence."
4 th -6 th August 2014	Festival of peace and Anti War Day
8 th January 2015	Alumni reunion 1967-1973 batch
30 th November 2014 -22 nd February 2015	Certificate course in Local culture in collaboration with Asiatic Society of India
17 th September 2014	Inaugural function of Women's Grievence Redressal Cell
22 nd November 2014	Advanced Microscopy workshop organised by Zoology dept
29 th January 2015	Clean Up Drive With the Hindustan Times-"The Dirty Mumbaikar' Campaign ."
26 th July 2014	Dr. M.M.Altekar Essay competition
27 th February 2015	Marathi Bhasha Din celebration
22 nd July 2014	Inaurural function of Marathi Wangmaya Mandal
23 rd July -1 st August 2014	Kalawishkar competition conducted by Marathi Wangmaya Mandal
23 rd July 2014	Career Guidance For IT students conducted by SEED Infotech
21 st June 2014	Entreprenial mode of Science Lecture by Dr. Bosco Henriques. Organised by Microbiology and Biotechnology dept
26 th July 2014	Sensitization on Environmental Issues, organised by Microbiology and Biotechnology dept
7 th -8 th August 2014	Biomosaic Oorganised by Microbiology and Biotechnology dept
19 th -23 rd August 2014	Molecular biology workshop organised by Microbiology and Biotechnology dept
2 nd -3 rd January 2015	Open day for school organised by Microbiology and Biotechnology dept
24 th January 2015	Crossroads 15 Career Guidance seminar organised by Microbiology and Biotechnology dept
28 th July 2014	Nuclear Safety In India organised by Physics Society

28 th July 2014	Lecture on "Industrial applications of optics " organised by Physics Society
4 th February 2015	Physics students visited TIFR
28 th July 2014	Hope Initiative The super Hero mile –A Voice against Child abuse . conducted By the BMS dept
21 st -22 nd January 2015	"Cyber Sucked " A Social PR campaign conducted by the BMS dept
1 st February 2015	Terry Fox Run For Cancer Awareness conducted by BMS dept
23 rd August 2014	Adorea
	Polaris
October 2014	SY BMM student industrial visit to Bundelkhand
January 2015	TYBMM visit to Gangtok and Darjeeling
12 th August 2014	Student council constituted for the year 2014-15
19 th &20 th December 2014	Annual Sports day
12 th August 2014	International youth day seminar
17 th December 2014	College Day OLE
17 th March 2015	CEP inauguration
11 th April 2015	Valedictory Function Of CEP
1 st December 2014	Founder's day Service
10 th December 2014	Christmas Programme
15 th December 2014	Mackichan Hall Open Day
4 th February 2015	Pandita Ramabai Hostel Annual day
28 th August -4 th SeptFember 2014	Pandita Ramabai Hostel trip
17 th January 2015	Pandita Ramabai Hostel Open Day
5 th -6 th February 2015	Ek Rang cultural program
19 th July 2014	Chemistry Seminar Inauguration
24 th December 2014	Christmas holidays begun

7 th January 2015	College reopens after Christmas Vacations
30 th April 2015	Last Working Day Summer vacations begin
14 th February 2015	College Annual Prize Distribution Function
15 th August 2014	Independence Day celebration with Flag Hoisting
30 th June 2014	Orientation program for FY students
17 th October 2014	Staff Council meeting
5 th September 2014	Teacher's Day Celebrations

18 th Oct -9 th Nov 2014	Diwali break
23 rd Sep -9 th Oct 2014	Sem I/III exams
17 th -30 th April 2015 -	Sem II & IV additional exams
Forth week of Jan 2015	Internal Class test
16 th -28 th March 2015	Sem I/III Additional Exams
20 th -30 th April 2015	Sem II/IV additional Exams
27 th Aug -1 st Sep 2014	Internal Class test
2 nd -4 th Jan 2015	FC Internal Class test
2 nd March -14 th March 2015	Sem II /IV Exams

Annexure II

Best Practices

1) Student Skill Enhancement:- This year we had programmes to enhance skills of students. The on-going Cooperative Education Programme (CEP), aimed at helping students discover their future career paths and develop a broad vision for life, maintained a strong presence. The Employability Skills Enhancement Programme (ESEP), a continuous programme involving workshops and internships aimed at developing students to confidently enter the job market was introduced this year. Extensive counselling for students in careers and personality development. A large number of student took advantage of these counselling sessions. A large number of students were involved in a host of academic activities, requiring them to go beyond the syllabus and develop skills in areas not necessarily covered in routine courses. Students were involved in a big way in programmes which were part of institutional social responsibility.

2) Research culture: - Various departments aggressively pursued research in a wide variety of areas. The number of teachers taking up projects, writing research papers and attending conferences has increased. A large number of students are pursuing Doctoral studies in various departments of the college. Students at the post-graduate and also a few under graduate students are undertaking projects with a significant research component. The college provides some limited financial help to initiate research to both teachers and students. Students are being exposed to active research workers in various areas by means of attending talks of eminent people in different subjects, who are invited as resource persons at seminars and workshops organised by the college.