



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	JOHN WILSON EDUCATION SOCIETY'S WILSON COLLEGE
• Name of the Head of the institution	Prof. Anna Pratima G. Nikalje
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02242134300
• Mobile No:	9168929111
• Registered e-mail	info@wilsoncollege.edu
• Alternate e-mail	principal@wilsoncollege.edu
• Address	Wilson College, Sea Face Road, Chowpatty
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400007
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	University Of Mumbai				
• Name of the IQAC Coordinator	Dr. Radhika Birmole				
• Phone No.	02223663002				
• Alternate phone No.	9372187273				
• Mobile	9372187273				
• IQAC e-mail address	iqac@wilsoncollege.edu				
• Alternate e-mail address	principal@wilsoncollege.edu				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.wilsoncollege.edu/IQAC/Part%20A%20No.%203.%20AQAR%202019%20-%202020.pdf">https://www.wilsoncollege.edu/IQAC/Part%20A%20No.%203.%20AQAR%202019%20-%202020.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.wilsoncollege.edu/IQAC/Part%20A%20No.%204%20Academic%20Calendar%202020%20-%202021.pdf">https://www.wilsoncollege.edu/IQAC/Part%20A%20No.%204%20Academic%20Calendar%202020%20-%202021.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	Nil	2004	16/02/2004	15/02/2009
Cycle 2	A	3.10	2011	30/11/2011	29/11/2016
Cycle 3	A	3.21	2017	30/10/2017	29/10/2022
<b>6. Date of Establishment of IQAC</b>			20/06/2004		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
College	Salary Grant	State Government	2020-21	114236547	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Separate time slot in the time table set aside for remedial teaching. Departments have been trained to identify slow learners as per the mechanisms shared with them.	
The faculty was oriented towards outcome based education. Sessions to train faculty in preparation of course outcomes, programme outcomes, and programme specific outcomes were conducted.	
In view of the Covid situation a lot of academic and administrative work was moved online. A online system for delivering academic content and conducting examinations was put in place. A system for collecting and maintaining administrative data was planned and executed. Various activities of the college were conducted in the online mode.	
A proper mechanism for conduct of certificate courses was put in place. A certificate course committee was constituted for scrutiny of certificate course proposals and for supervising them.	
Preparation and submission of the application for autonomy was done. In view of this, capacity building sessions were conducted for faculty and support staff of the college.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards</b>	

**Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To conduct training sessions for teachers to cope with online teaching during COVID-19 pandemic.	Effective use of Learning Management System by every teacher for day to day teaching , learning, evaluation and smooth conduct of co curricular activities.
To submit an application for 'Best College' award by University of Mumbai.	Proposal submitted to University of Mumbai in January 2021 . Result awaited.
To organize talks by experts for training teachers and support staff to take up challenges of autonomy.	Three talks were organised to prepare Faculty and Support staff for Autonomy.
To submit proposal for autonomous status of college to UGC for acquiring an academic flexibility with respect to designing curricula as per the needs of various stakeholders and for implementation of effective continuous evaluation.	Proposal for Autonomy submitted to UGC on 26th May, 2021. Autonomous status conferred.
To organize more capacity building workshops for teaching staff.	Sessions for formulating Course outcomes, Programme specific outcomes and Programme Objectives was conducted resulting in formulation of these for all programmes and courses.
To initiate activities related to incubation centre, research and IPR.	Two sessions were conducted on IPR. Three sessions were conducted for training in research techniques.
To organise sessions for training and well being of the support staff.	Three sessions were organised for support staff.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>

<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020	28/03/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<b>20. Distance education/online education:</b>	

## Extended Profile

### 1. Programme

1.1

773

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 3521

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 1805

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 1033

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 76

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 95

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>773</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>3521</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>1805</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>1033</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>76</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	95
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	44
Total number of Classrooms and Seminar halls	
4.2	29.46498
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	248
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being affiliated to the University of Mumbai, Wilson College has adopted and executed the syllabus framed by the boards of studies of the university. The workload is allocated to the teachers of each department on the basis of their specialization at the end of the previous academic year.

All the departments, the library and the Principal's office maintain a file of the current curriculum for all courses offered by the institution. Whenever there is a change in the syllabus, faculty members are encouraged to attend the workshops organized by their respective Board of Studies to ensure effective implementation of the new curriculum.

Library resources are updated every year as per the requirements of the new curriculum. The departments are allocated a specific budget every year for the purchase of books and relevant reading materials related to the new curriculum.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://docs.google.com/spreadsheets/d/1GeMhEevEBylC6iCXBX0XrqrRb3paoW0-/edit?usp=sharing&amp;ouid=110071207813108331323&amp;rtpof=true&amp;sd=true">https://docs.google.com/spreadsheets/d/1GeMhEevEBylC6iCXBX0XrqrRb3paoW0-/edit?usp=sharing&amp;ouid=110071207813108331323&amp;rtpof=true&amp;sd=true</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being affiliated to University of Mumbai, the institution follows the schedule of semesters and semester end exams prescribed by the university. The centralized academic calendar is prepared at the beginning of the year which includes all the co-curricular and extra-curricular activities planned by various departments and committees. The examination schedule of both the semester end theory and practical exam/internal evaluation/project submission is also included in the academic calendar to enable the teachers and learners to plan the teaching-learning process.

The detailed monthly reports of the co-curricular activities conducted, the links and material provided to the learners, along with the number of lectures engaged are submitted to the Academic Monitoring Committee (AMC) at the end of every month. If the teachers have missed a few lectures, they have to mention the reason for the same and the details of the compensatory lectures taken have to be reported in the AMC report. This ensures the smooth conduct of the lectures for the due completion of syllabus so as to give enough time for learners to prepare for examinations.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data**

**requirement for year: (As per Data Template)**

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

857

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Across the programs these issues have been addressed by teachers while delivering the curriculum.**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year****11**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****456**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://docs.google.com/document/d/1eb3-TKpOxcUgaijf_eXghI_2sSKEEcM94HluEY7LszI/edit?usp=sharing">https://docs.google.com/document/d/1eb3-TKpOxcUgaijf_eXghI_2sSKEEcM94HluEY7LszI/edit?usp=sharing</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

4293

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1843

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution understands that every student is different in terms of their academic potential. In order to cater to the various educational needs of all levels of learners, the college provides a time-slot every week in the academic timetable, which is used by various teachers to conduct revision as well as enrichment lectures. The revision lectures helped students to clear their doubts as well as served as a platform to have individual interaction with teachers. The departments that are involved in conducting enrichment lectures are as follows Physics, Microbiology, Zoology, Botany, Mathematics, Philosophy, Psychology, Political Science, Hindi, English, and Economics. On the college LMS, many teachers have also given additional assignments for revision/remedial purposes.

File Description	Documents
Link for additional Information	<a href="https://drive.google.com/file/d/1udKqDqylvD54pq24GGBvFIc6JjOuK3mg/view?usp=sharing">https://drive.google.com/file/d/1udKqDqylvD54pq24GGBvFIc6JjOuK3mg/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3486	76

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Programmes such as B.Sc.(Microbiology), B.Voc and BMS provided internships to their students. Twelve students from the Department of Microbiology successfully completed their internship as observers from SRL Diagnostic, Bhatia Hospital, Breach Candy Hospital, etc for a period of one month. The four B.Voc programme students completed their internship as a part of their course. It provided them with a platform to hone their skills in writing and editing scripts, managing the backstage, interviewing, technical creativity from well known institutes such as "The Next Stage, Reading in the Sheds, The Arctic Circle, New York". 196 students from TYBMS, 26 SYBMS students and 41 FYBMS students completed their internships at various esteemed institutions such as Morgan Stanley, Policy Bazaar, pqM Marketing, Canara bank, etc.

Due to the pandemic, the academic year 2020-21 was in the online mode. This posed a serious limitation for several departments to continue various activities that were conducted in the previous years to enhance the experiential learning experience for the students. IT, sociology, political science, philosophy, psychology departments gave projects to students where students got opportunity to work in a participative manner.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1AfegTJWHh_eNJXXUo51962ZAJqIeCAYtp/view?usp=sharing">https://drive.google.com/file/d/1AfegTJWHh_eNJXXUo51962ZAJqIeCAYtp/view?usp=sharing</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

With the pandemic affecting us, everyone relied on online mode to facilitate the teaching learning process. College has an official LMS System. Teachers from all the courses have realised the need of the hour and transitioned to this efficient use of technology. They have adapted to various methods to enhance the teaching-learning process (Lectures and Practicals). Online tools such as Mentimeter, padlet, whiteboard for interactive classroom sessions, conducting online quizzes, debates and discussion. Various apps like 8085 emulator, Tinker card, Desmos Graphing Calculator, VLab, Wolfram Alpha, PhET, Electro Doc App, C++ emulator app on Android and C++ Compiler from Windows, Proteus and Logisim simulator based videos for conducting practicals. Students have also been provided with various online resources in the form of pdfs, books,

**reference articles.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**



28

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

874

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Wilson College is affiliated to the University of Mumbai. Internal evaluation is applicable only in Foundation Course and some applied component courses at UG level, for all unaided programmes at UG level and for all Master programmes.

In T.Y.B.Sc. Zoology and Botany Applied Component courses, students are assigned topics or asked to prepare feasibility reports or group projects (for 30 marks). Under AppliedComponent (Papers VI & IX), T.Y.B.A students are assigned topics per course per Semester for 20 marks. At M.Sc. the internal assessment component is 40 marks. In Microbiology, students are given assignments on topics such as IPR, epidemiological case studies, bioethics etc. Students are required to provide a literature review or do a Powerpoint presentation on a particular topic assigned to them with appropriate reference to research articles. In Zoology, students prepare notes on the allotted topics.

Presentations are made in the classroom. The assessment is based on both presentation skills as well as ability to respond to the questions.

In unaided programmes mid-term evaluation consists of 25 marks each, comprising of written test of 20 marks and 5 marks for assignment, participation, attendance and behaviour.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/drive/folders/1xHozRfuUb0xvpEB-Ej6ohadVYzGPqVE3?usp=sharing">https://drive.google.com/drive/folders/1xHozRfuUb0xvpEB-Ej6ohadVYzGPqVE3?usp=sharing</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

All exam related written grievances, including internal examination are accepted by the exam office and passed on to the concerned person. The exam office in consultation with exam committee conveners and co-conveners resolve these issues on a time bound regular basis. All complaint letters are maintained in the exam office and are available for scrutiny by relevant authorities.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

University syllabi of all courses state the intended programme and course outcomes. All teachers are aware of this and are expected to communicate the same to the learners. In order to understand the process of framing these outcomes in a better manner, a four-day workshop on "Outcome Based Education and Assessment" was organised for the faculty of the college. Departments prepared programme and course outcomes for their respective courses. These program and course outcomes were uploaded on the college website for the information of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.wilsoncollege.edu/IQAC/2.6.1CO,PO,PSO2019-20.PDF">https://www.wilsoncollege.edu/IQAC/2.6.1CO,PO,PSO2019-20.PDF</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**994**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.wilsoncollege.edu/IQAC/2.7.1%20Wilson%20College%20Student%20Satisfaction%20Survey%202020-21.pdf>

<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>NIL</b>	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
<b>0</b>	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>5</b>	

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

24

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Wilson College conducts various extension and outreach programs that aim to uplift those who are being deprived of their rights. The program educates, inspires, and brings happiness to society.

The National Service Scheme (NSS) has organized activities like Beach Clean-up & mask distribution in villages. Even during the time of pandemic Covid-19, online petitions were filed to Help Our People Elevate (HOPE) on various issues such as reservation, domestic violence, sex education, LGBTQ, cyber laws, stop body-shaming, etc. Such programs prepare students in becoming active global citizens and developing the spirit of giving back to society by reaching out to the less privileged. These activities also develop leadership, resilience, and empathy in students. The interaction with the community gives the students an ability to sense the true meaning of being kind.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1QF4n3zlOa9DQTKYnPtjKyAl7qzK1YNO8/view?usp=sharing">https://drive.google.com/file/d/1QF4n3zlOa9DQTKYnPtjKyAl7qzK1YNO8/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

8

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

**other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

A streamlined system for optimum utilisation of resources as well as maintenance of the same is in place at Wilson college as follows: 1. A system to ensure availability of Laptops, LCD projector etc exists for optimum use. Computer labs as required are provided.

2. Equipped laboratories ensure smooth conduct of practicals.  
3. Purchase committee is updated from time to time and makes necessary investment/ purchases whenever necessary. 4. The Library committee ensures annual purchase of required books, periodicals and subscription of N-LIST from a budget set aside for the same. Pest control is done regularly. Orientation is conducted by the Librarian and staff. Regular activities are held to encourage the habit of reading.

5. Annual sports day is held and other sporting activities are ongoing with equipment provided by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil



4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A large college hall, open quadrangle and the McKenzie auditorium provide spacious areas for both cultural and sporting activities. Annual college day, Founders day, Department fests, relief work, exhibitions are usually held in these spaces, however, due to the pandemic induced lockdown, no activities were held on campus during 2020-21. The basketball ball court, adjacent to the college hall was unutilized in 2020-21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

13

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

2725764

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is using SLIM21 Library Management Software, upgraded version 3.8.0 covering following modules:

1. CAT Cataloguing system - To catalogue materials like books, articles, maps, films, cassettes, drawings, serial publications, standards etc
2. CIRC Circulation system -It defines lending rules, fees and fine policies, information of members, registration card with member's photograph and barcode, physical stock verification, shelf list, transaction logging, library defined calendar with holidays, deferred reservations to ensure availability of item on shelf at specified future date, Prioritized reservation queues.
3. AQS Acquisition system -Acquisition system covers all the activities from the time someone makes a requisition (proposal) for an item, to the time the item is finally paid for and accessioned. Issues, returns, reissues, title or copy specific reservations/ cancellations , bulk transactions for a borrower , backdated transactions. It may also print transaction report for a borrower. It covers all financial transactions.
4. SRL Serial Control system - It allows tracking receipts of issues, filing claims for issues not received, preparing binding orders, cataloguing of journals and accessioning of bound volumes.
5. Web-OPAC Web-Based OPAC - Library users can login and view their loans and reservations, claim an item in the library using standard browser.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>C. Any 2 of the above</b>
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
1.34	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
0	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution periodically updates IT facilities as per requirement. Due to the heritage structure, pockets without Wi-fi coverage is a perennial issue which is why regular testing and connectivity has to be done.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 4.3.2 - Number of Computers

288

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****2946498.80**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Large airy classrooms provide sufficient space for the conduct of lectures. Housekeeping - The Registrar plans the logistics of cleaning staff for regular housekeeping. Two gardeners on the payroll handle the upkeep of the garden , campus cleanliness , maintenance of flora under the supervision of the garden committee. Daily maintenance of electrical fixtures, furniture and washrooms are maintained and upgraded by the Registrar in collaboration with the Principal, Treasurer and Purchase Committee. Complaint Register is maintained to ensure prompt action.

AMC for library software, water coolers, air conditioners and fire extinguishers is maintained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the**

**Government during the year**

56

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

139

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

801

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

801

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

101

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State



**government examinations) during the year**

08

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

- Wilson College students have their representation in College Development Committee, Research Committee, Nature Club, Andrews Vision Centre, Internal Complaint Committee, N.S.S., Students Council, Students Grievance Redressal Committee and IQAC, Cultural Committee, Exam Grievance Redressal Committee, Library Committee. Students' suggestions and opinions are taken into consideration during the respective committee meetings.

- An online session on Time Management was held on Saturday, 9th January 2021 for T.Y. Students in collaboration with IQAC. The session was conducted by Mr. Joshua Tivade. 62 T.Y. students attended the session.
- An online session on Intestinal Health, Immunity and Probiotics was held on Friday, 29th January 2021 for Wilson College students in collaboration with the Microbiology Department and Yakult Danone Company. The session was conducted by Ms. Sneha Panchal. 66 students from Wilson College attended the session.
- The Annual Prize Distribution Ceremony was held on 17th May 2021, Dr. Baliram Gaikwad Registrar, University of Mumbai, Ms. Shobha Nayar (Philanthropist) and Mrs. Vidya Hemkant Mishra (Philanthropist) were the chief guests for the ceremony. 120 students attended the prize distribution Ceremony. The Student Council members played an important role in the overall conduct of the program.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/16VVVfMhAPek26zV05ARMwb6X8M71c2MB/view?usp=sharing">https://drive.google.com/file/d/16VVVfMhAPek26zV05ARMwb6X8M71c2MB/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Wilson College does not have a registered Alumni Association.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**The leadership of the institution constantly provides for an environment which looks at a holistic development of learners as is visible in the diverse range of courses of study and activities. A wide range of certificate courses, skill development programmes and student initiatives help build global competencies and leadership qualities. The policies of the college aim to be**

inclusive and non biased in keeping with the spirit of the founder, who envisaged an institution able to provide knowledge and skills to learners from every strata of society. This is visible in the number of initiatives taken up by the college providing support to students having physical, intellectual, economic and social needs. Various facilities in college for sports, cultural activities, invited talks, celebration of national and international days help in all round development of a student. To further implement the vision and mission of the college to improve undergraduate education, gain academic and operative freedom and more credibility the college applied for autonomous status with the ugc. To facilitate students academic endeavours the college mobilised resources and effectively executed online teaching learning through the pandemic period.

File Description	Documents
Paste link for additional information	<a href="https://www.wilsoncollege.edu/#menu2">https://www.wilsoncollege.edu/#menu2</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution believes in delegation of authority and participative management for smooth conduct of college activities. There are different levels of delegating authority .

Several committees are made keeping in mind academic non-academic and holistic development of stakeholders. These committees are composed of teaching, non-teaching staff, students and other stakeholders of the college. Under the leadership of the Principal the Board of Management (BOM) appoints the Vice- Principals, Dean of Students, Dean of Women students and Treasurer to ensure efficient college functioning.

- These committees plan and execute various college activities for students as well as teachers. They have well defined roles and powers and they coordinate with and report to the Principal and IQAC. (List of the committee attached).

- The Treasurer of the college monitors the financial matters of the college and in coordination with the purchase committee

oversees the overall purchases of the college.

- The Registrar is responsible for administrative decisions and reports the matters to the Principal.

- The Vice principals plan, delegate and execute staff and student related activities and responsibilities which are reported to the Principal and the Management.

- The CAS committee co-ordinated CAS promotions of 10 teachers.

- The Student Council formed helps in planning and conducting various student activities.

File Description	Documents
Paste link for additional information	<a href="#">Upload committee list</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Though the institution was preparing to implement various strategies as envisaged in th perspective plans, the ongoing pandemic limited our capacity to complete all required plans. Nevertheless the following plans/modified plans were implemented.

1. The Andrews Vision Centre has been extending its services to students with other disabilities and learning difficulties.
2. Many programmes were conducted to increase and enhance the capacity of teachers especially in effective use of online teaching technologies and methodologies.
3. Online Training was provided to students for competitive exams.
4. Online fitness cum yoga training was provided.
5. New programme B.Voc. in Theatre and Drama was started through NSQF.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a well established processes for governance. Ours being an institution which is aided by the state government, affiliated to Mumbai university and recognised by UGC, all guidelines issued by the state government, university and UGC form the crux of our policies. The administrative set up is governed by the norms set by the state government and the university. The appointments to various posts are done by setting up prescribed selection committees. All statutory service rules are followed. All procedures for appointing staff, admitting students, conduct of exams, etc are as prescribed by the university and state government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://www.wilsoncollege.edu/NIRF/Organizationalchart.pdf">https://www.wilsoncollege.edu/NIRF/Organizationalchart.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has the following welfare measures for teaching and non-teaching staff:

1. Scholarship for meritorious children of non-teaching staff.
2. Basic medical check up (could not take place because of covid-19 pandemic) and health awareness programme.
3. Expenditure of CAS process borne by college.
4. Tutition fee waiver for non - teaching staff children.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All staff members submit a confidential report at the end of the year. Each faculty member and nonteaching staff submit the confidential report to their respective heads of department, who after making necessary remarks pass it on to the principal for her observations to be recorded. In addition to this the staff members fill a PBAS form at the time of promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution appoints external auditors to audit its accounts. The audited accounts are discussed in the Board of management meetings. Any queries raised by the auditor are answered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

In order to mobilize funds the management reaches out to philanthropists in society who help the college with timely donations for various processes. The college management has started unaided programs as source of funds for infrastructure and salaries of teachers on contract. The college also regularly applies to various funding agencies such as the state government/UGC/DST etc for garnering funds for upgrading of facilities and infrastructure in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5 - Internal Quality Assurance System****6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

During the academic year 2020-21 due to the pandemic the delivery of curriculum had to be moved online in response to this requirement the IQAC set up the following processes at the institutional level for online delivery of content:

1. Setting up the procedure for conduct of courses in various

programs using the chosen LMS.

2. Training of faculty in use of online teaching tools.
3. Conduct of co-curricular and extra curricular activities using online platforms.
4. Organising online faculty development programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continually monitors and reviews educational processes in the college. During the academic year 2020-21 the delivery of curriculum was in online mode. The IQAC monitored the following activities,

1. Setting up procedure for creating access to LMS platform for all students.
2. Creating a flexible timetable to enable faculty and students to complete the teaching -learning process from home.
3. Increasing online seminars and talks.
4. Design of new activities in online mode which could be carried on even after the end of the pandemic situation.
5. Setting up an online process for administration and monitoring of college activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit**

C. Any 2 of the above

**recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.wilsoncollege.edu/IOAC/6.5.3%20WILSONIAN%2020-21.pdf">https://www.wilsoncollege.edu/IOAC/6.5.3%20WILSONIAN%2020-21.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college organized gender equity and sensitization programs for students. The Women Development Cell conducted a Panel discussion, "Beautiful Bodies: reclaiming ourselves" in collaboration with NGO Akshara. The WDC collaborated with the NGO MAVA, arranging an interactive program, "Basics and Beyond: Gender, Power and Law" by Mr. Altamash Khan, to understand Sex & Gender, gender stereotypes, Sexual Harassment and POSH Act 2013. In collaboration with Cyber Saathi & Red Dot Foundation, WDC and Sociology conducted "Gender Sensitisation and Cyber Safety program"; by Adv. Noelle Anne Park and Ms. Marissa Borges. WDC and ICC in collaboration with Mumbai First conducted a Virtual Panel Discussion on "Safe Mumbai & Gender Concerns: The Changing Face of Mental health & Well-being"; 174 students participated to understand policy and police reforms pertaining to women's safety. WDC conducted a session on "What Constitutes Sexual Harassment at Workplace?" for the staff. "Youth for Change" program conducted by WDC in collaboration with Akshara (November to March) students participated in the workshops. Economics Department and NSS unit conducted an innovative session on "Gender Budget in India: Past, Present and Future", students were made aware of gender sensitive formulation of legislation, programmers' and schemes.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1_GfXBpvFK_e3BbqR0Z0lIOZEP0c9gUefB/view?usp=sharing">https://drive.google.com/file/d/1_GfXBpvFK_e3BbqR0Z0lIOZEP0c9gUefB/view?usp=sharing</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/drive/folders/1qDk3lzdCtbce6eNbXdcH6CogiUXI-5zT?usp=sharing">https://drive.google.com/drive/folders/1qDk3lzdCtbce6eNbXdcH6CogiUXI-5zT?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The Green warriors collected recyclable dry waste from the college. In 2020-21 824 kg mix paper and 40 kg Plastic collected on college premises dispatched for recycling to NGO Stree Mukti Sanghatana. Academic and administrative processes made maximum use of electronic communication to minimize the use of paper. 150Kg of compost generated from the wet waste from the canteen and garden. 71 Kg of compost at the rate of Rs. 20/- per Kg was sold this year. 870 Tetra packs were collected on campus and sent to RUR Greenlife Pvt. Ltd. for recycling .**

**August 2020 : 150 Tetra pack count**

**September 2020 : 400 Tetra pack count**

**May 2021 : 320 Tetra pack count**

**During lockdown the college premises were not in use, the medical**

room also closed and didn't generate medical waste. The contract with Envoclean for disposing of medical waste would be renewed when the offline college resumes. Sanitary Pad incinerators installed at different locations. As there was complete lockdown so no waste was generated.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/drive/folders/1T-oOx9n6rTjwRGolsaY_CXQGkeS28G1L?usp=sharing">https://drive.google.com/drive/folders/1T-oOx9n6rTjwRGolsaY_CXQGkeS28G1L?usp=sharing</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An inclusive admission process allows for all learners to access quality education. The AVC provides support to the differently-abled; scholarships, prizes, internships are facilitated, to mitigate their difficulties. Through Students' Mutual Fund, financial help is given to needy students. The Orientation Programme welcomes new learners with information about facilities, support, mentoring, extracurricular activities and rules and regulations, etc. are given to orient them with a safe and healthy academic environment. The Nature Club organized a camp at Yusuf Meherally Centre at Pen, to sensitize learners about the importance of nature conservation to local communities. The Political Science Department conducted an informative series on Indian states and union territories, to develop appreciation of India's diversity. The Women Development Cell and the Chapel organized webinars for International Women's Day to highlight gender inclusivity.

Hindi Diwas, Marathi Bhasha Divas, Maharashtra Day, National Unity Day, organized by NSS, were celebrated with active student participation.

The College inter-collegiate festival OLE, had the theme "Real Heroes-the Corona Warriors" was an equal opportunity for students to participate on a common online platform to showcase their talents and views.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In the academic year 2020-2021, the college conducted activities online, owing to the COVID-19 led remote learning. The departments organized a series of activities and sessions for students and teachers for inculcating the values, rights, duties for being a responsible citizen. The BMS and BAMMC departments as an initiative to make students and citizens aware about the various issues faced by the Citizens of the country and to make better reforms for the underprivileged and weaker section of the society signed Online Petitions to create awareness about various contemporary issues ranging from on Control over Pollution, Making Sex Education A Compulsion In Schools, Women rights, Stop Stereotyping in Mass Media and many more. The AVC committee organized a certificate course in Disability Studies to sensitize students about their responsibilities towards differently abled persons. The Green Warriors conducted various activities as an initiative towards environment conservation. The NSS unit conducted various activities like Road Safety Week, Slogan and Poster competitions on social issues. The Political Science department conducted various activities to make students aware about the special features of the Indian Constitution as well as the Rights of men.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website**

**E. None of the above**

**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Wilson College Celebrates /Organizes International and National days,events and festivals.Teachers also encourage all students to be part of events and students actively and enthusiastically participate in all college festivals and celebrations. Important days such as Republic Day, Independence Day, International Women's Day, Peace Day, Founder's Day,Samvidhan Divas, Hindi Divas ,Vachana Prerana Diwas, are celebrated. The College also commemorates Cancer Day,World Wildlife Day, Human Rights Week,World Justice Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

### 1) The Co-operative Education Programme (CEP),

The objective is to bridge a gap between industry and academia for second year students.

The students are oriented about possible career options and requisite soft skills to be competent and confident professionals.

The programme has three distinctive phases: Lecture, Camp and Placement.

There is zero dropout rate. Ex-CEPIans come as resource persons to take sessions as professionals, and testify about the benefits of their participation in the programme as students.

Due to the lockdown, the camp could not be conducted.

### 2) The Green Warriors

Started in 2016, with the specific objective of having on-campus green practices. The teaching and support staff and students join hands to follow the reduce, recycle and reuse motto on the college premises.

With a big campus and much activity throughout the year, there is an opportunity to recycle and repurpose the waste generated daily. Recycling paper, plastic and tetra packs in collaboration with NGOs, have been successfully undertaken.

Volunteers do a weekly collection of all recyclable material which is given to Stree Mukti Sanghatana for recycling. Wet waste is composted and sold as organic fertilizer.

In exchange, we get recycled A4 size 100 gsm of good quality paper.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The academic welfare of students remained as the central point of focus as the lockdown continued into the next year, wherein we carried forward the legacy to provide quality education to our learners in spite of the limitations of the online mode. Teachers and learners quickly adjusted and adapted to the online mode and continued with skill development and other curricular and extra-curricular activities. Through systematic planning and implementation almost all the yearly activities continued. The G-suite platform was selected for teaching-learning, institutional IDs were provided to teachers and learners. Teachers upgraded their ICT skills by attending various workshops and training sessions organized by the IQAC. A Student Support Committee was formed to provide internet data packs, android phones and financial support to procure required devices for needy students. This was done in collaboration with the Rotract Club of Wilson College. A long standing demand was fulfilled by starting B.Com and M.Com programmes to provide students with more choices in the college. The Bachelor in Vocational Studies Programme (B.Voc.) in "Theatre and Stage Craft" under the NSQF scheme of the University Grants Commission was initiated for the skill development of students.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

The College plans to organize a Faculty Development Programme (FDP) for teaching staff to know the process of syllabus designing under autonomous status. A Staff Seminar will be organized to get the faculty to brainstorm for the possibilities of starting Interdisciplinary courses that can be introduced in the coming years. The College will be preparing for the UGC Peer team visit for autonomy. The Science department of the college will apply for grant under DBT STAR strengthening scheme. Workshops of developing e-content and effective powerpoint presentation will be organized. We plan to do academic, gender and examination audit in coming years.