

**John Wilson Education Society's  
Wilson College  
(Autonomous)**

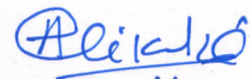
**Attendance Requirement for FY, SY, TY, Students  
of all stream and PG Students 2022-23**

- It is mandatory for every learner to have a minimum of 50% attendance for each course.
- The learner shall be allowed to keep terms for the given program of his/her enrolment, only on fulfilling at least 75% of the attendance taken as an average of the total number of lectures, practical's, tutorial etc.
- The same ratio shall be applied for computing the attendance of the learners by crediting the number of periods which are missed while officially representing the College at University/ District/ State/ Country with the permission of the Principal of the College.
- Absence owing to any other reason will not be considered for condoning the attendance.
- The Principal of the College shall be the sole authority to condone the absence of any learner further up to additional 25%, if deemed fit and on recommendation of the attendance committee of the College.
- Absentees will fill a form and attach valid and supporting evidence, documentary or otherwise, within 3 days of resuming College.
- **Defaulters list shall be displayed on the website in the first week of every month for the previous month.**
- **Warning letters shall be issued to the defaulters at least twice in every Semester.**
- At the end of the Semester a **list of the defaulter learners debarred from the Semester end examination** will be displayed on the College website.
- **The debarred learners will be allowed to appeal to the Principal within 3 days from the date of display of the defaulters list.**
- The debarred learners who appeal will be called (along with the parent/guardian wherever necessary) to meet the attendance committee and make a representation.
- After the hearing of appeals a **final debarred list** shall be displayed on the website after approval of the Principal, **at least 10 clear days** before the commencement of the respective examinations.
- Decisions of the Principal shall be final and binding on the matter.



Dr. Anuradha S Pendse  
Convener  
Attendance Committee





Prof. Anna Pratima Nikalje  
Principal

**PRINCIPAL  
WILSON COLLEGE  
CHOWPATTY,  
MUMBAI - 400 007.**